

<p>UNIVERSITY NAME & ADDRESS</p>	<p>Hochschule für Gestaltung (HfG) Offenbach <i>University of Art and Design Offenbach</i> Schlossstrasse 31 63065 Offenbach/Main – Germany T: +49 (0) 69 800 59 100 www.hfg-offenbach.de/en</p>	
<p>LOCATION</p>	<p>Germany, Hessen (middle of Germany) https://goo.gl/maps/njWcZRqz4Ur5jvDH7</p>	
<p>AVERAGE LIVING EXPENSES</p>	<p>https://www.study-in-germany.de/en/plan-your-studies/preparation/funding/</p>	
<p>DEADLINE FOR NOMINATION & APPLICATION</p>	<p>For winter semester: May 15 For summer semester: November 15</p>	
<p>ACADEMIC CALENDAR</p>	<p>University Calendar</p>	
<p>ERASMUS+ CODE ERASMUS+ OID</p>	<p>D OFFENBA01 E10099156</p>	
<p>INTERNATIONAL OFFICE</p>	<p>Ute Schulz Head of Study Information Center (StuZ) team.internationales@hfg-offenbach.de T: +49 (0) 69 800 120</p> <p>Erasmus+ Coordination Contact for Erasmus+ matter erasmus@hfg-offenbach.de T: +49 (0) 69 800 149</p> <p>Program Coordination Contact for general matters, Hessen Massachusetts/Wisconsin/Queensland Program, Fulbright, DFJW/OFAJ, team.internationales@hfg-offenbach.de T: +49 (0) 69 800 121</p>	<p>Office Location Schlossgrabengasse 1 <i>(please ring the doorbell)</i> 63065 Offenbach/Main Germany</p> <p>Postal Address Hochschule für Gestaltung Offenbach Study Information Center Schlossstrasse 31 63065 Offenbach/Main Germany</p>

APPLICATION PROCESS

Nomination by the home institution

Please nominate the student(s) via email: erasmus@hfg-offenbach.de

The International Office at HfG Offenbach will contact the students and provide further information and a link to upload the **application documents** (English or German).

1. Letter of Motivation with [europass](#) (max. 500 words)
2. CV with [europass](#)
3. Portfolio (PDF, max. 5 MB)
4. Enrolment Certificate of the home institution
5. Completed students application form

APPLICATION SPECIALTY

The selection and approval based on portfolio.

Applications can be declined due to insufficient portfolio and prerequisites.

ADMISSION NOTICE

For winter semester: **mid/end of June**

For summer semester: **mid/end of December**

RECOMMENDED LANGUAGE SKILLS FOR ERASMUS+

Incomings B1 German, B2 English

Staff teacher B2 German, C1 English

Staff B2 German, C1 English

LANGUAGE REQUIREMENTS FOR FREE MOVER STUDENTS

BfA/BA: C1 German

MfA/MA: B2 German, C1 English

Main language at HfG is German. Individual courses in English.

TEACHING AREAS

Department of Art (BA/MA)

Conceptual Drawing and Life Drawing

Electronic Media / AI Lab

Experimental Spatial Concepts

Fashion

Film

Graphic Design and Illustration

Painting

Performance in the extended context

Photography

Sculpture

Stage and Costume Design

Typography

Theory

History of Art

Philosophy / Aesthetics

Sociology and Media Theory

Theory of Perception

Department of Design (BA/MA)

Digital Design

Industrial Design

Integrative Design

Information Design

Material Design

Urban Design

Theory

Design Theory

History of Design

Theory of Culture and Theory of

Technology

Product Language

Theory of Perception

COURSE CATALOGUE

[Digital course catalog in eCampus](#)

GRADING

1 = very good | 2 = good | 3 = satisfactory | 4 = sufficient | 5 = insufficient

FOR (ONLINE) LEARNING AGREEMENT[Erasmus+ create your online learning agreement](#)

- Responsible contact person / Department of Art: Christina Wittich (Examination Board)
wittich@hfg-offenbach.de
- Responsible contact person / Department of Design: Elvira Werner (Examination Board)
werner@hfg-offenbach.de
- Administrative contact person: Ute Schulz (Head of Study Information Center)
erasmus@hfg-offenbach.de

SOCIAL FEES

Erasmus students have to pay social fees (approx.. €250) and no administrative costs. The social fees includes these benefits:

- accident and liability insurance for students
A condition for insurance service provision is the immediate report of the accident for damage at the Registrar's Office:
studieninfo@hfg-offenbach.de, +4969 80059 201
- Semester ticket for public transportation throughout the RMV region
- Discounts for museum, cultural events, cafeteria at HfG, student coupons

Free Mover students and regular students have to pay semester fees (approx.. €300)

The exact amount will show on the letter of admission.

ACCOMMODATION**Student residence:**

A quota of rooms in a dormitory in Frankfurt is reserved for exchange student. Monthly cost: about €300, Deposit: €600
Rental period is fixed: 1st April to 30th September (summer semester), 1st October to 31st March (winter semester)
Students will receive information with the acceptance letter.

Helpful websites for apartment search:

[OFlovesU Raumfinder](#)
[Wohnraum-gesucht.de/wohnraumangebote](https://www.wohnraum-gesucht.de/wohnraumangebote)

VISA

Students must take care of visa arrangements by themselves.
[Visa-Navigator \(diplo.de\)](#)

**DIGITAL HEALTH
INSURANCE
REGISTRATION**

**No enrolment without a digital insurance registration.
A travel health insurance is not sufficient for studying in German.**

Students under the age of 30 who are registered at a German university are obliged to be insured (this includes health as well as nursing care insurance).

Applicants who want to be exempted from compulsory insurance must also apply for a corresponding digital registration (insurance-free or exempt) from a statutory health insurance company.

Students who requires insurance have to enter insurance their insurance status. The personal health insurance number and the company number of the health insurance are required.

Please contact the responsible health insurance company to initiate a digital insurance registration, a so-called **M10**.
Company number of HfG Offenbach: **H0000152**

The health insurance company reports digitally to the university that:

- applicant is insured or
- applicant is exempt from insurance, exempted from compulsory insurance or not subject to compulsory insurance

Where to apply?

- E. g. Die Techniker: [Online application form for students](#)
- E. g. Barmer: [Information and Sign up](#)

**TRANSCRIPT OF
RECORDS**

Students must contact the teachers with a note to put their grades/recognition on ecampus.hfg-offenbach.de
After all grades are recognized, the faculty office will issue the Transcript of Records to the student.

EXTENSION

Please forward the following confirmation to erasmus@hfg-offenbach.de

- Confirmation of home university as an E-Mail
- Confirmation of supervising professor at HfG Offenbach as an E-Mail

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