

<b>UNIVERSITY NAME &amp; ADDRESS</b>	<p>Hochschule für Gestaltung (HfG) Offenbach  <i>University of Art and Design Offenbach</i>          Schlossstrasse 31          63065 Offenbach/Main – Germany          T: +49 (0) 69 800 59 100  <a href="http://www.hfg-offenbach.de/en">www.hfg-offenbach.de/en</a></p>
<b>LOCATION</b>	<p>Germany, Hessen (middle of Germany)  <a href="https://goo.gl/maps/njWcZRqz4Ur5jvDH7">https://goo.gl/maps/njWcZRqz4Ur5jvDH7</a></p>
<b>DEADLINE FOR NOMINATION &amp; APPLICATION</b>	<p>For winter semester: <b>May 15</b>          For summer semester: <b>November 15</b></p>
<b>ACADEMIC CALENDAR</b>	<p><a href="#">University Calendar</a></p>
<b>ERASMUS+ CODE ERASMUS+ OID</b>	<p><b>D OFFENBA01</b>  <b>E10099156</b></p>
<b>INTERNATIONAL OFFICE</b>	<p><b>Ute Schulz</b>          Head of Study Information Center (StuZ)          T: +49 (0) 69 800 120</p> <p><b>Thao Eder</b>          Erasmus+ Coordination          T: +49 (0) 69 800 149</p> <p><b>Katharina Hantke</b>          Program Coordination          T: +49 (0) 69 800 121</p> <p>For Program and general matter: <a href="mailto:team.internationales@hfg-offenbach.de">team.internationales@hfg-offenbach.de</a>          For Erasmus+ matter: <a href="mailto:erasmus@hfg-offenbach.de">erasmus@hfg-offenbach.de</a></p> <p><b>Office Location</b>          Schlossgrabengasse 1   Ground floor          63065 Offenbach/Main – Germany</p> <p><b>Postal Address</b>          Schlossstrasse 31          63065 Offenbach/Main – Germany</p>

## APPLICATION PROCESS

**Nomination** by the home institution

Please nominate the student(s) via email: [erasmus@hfg-offenbach.de](mailto:erasmus@hfg-offenbach.de)

The International Office at HfG Offenbach will contact the students and provide further information and a link to upload the **application documents** (English or German).

1. Letter of Motivation with [europass](#) (max. 500 words)
2. CV with [europass](#)
3. Portfolio (PDF, max. 5 MB)
4. Enrolment Certificate of the home institution
5. Completed students application form

## APPLICATION SPECIALTY

The selection and approval based on portfolio.

Applications can be declined due to insufficient portfolio and prerequisites.

## ADMISSION NOTICE

For winter semester: **mid/end of June**

For summer semester: **mid/end of December**

## RECOMMENDED LANGUAGE SKILLS ERASMUS+

**Incomings** B1 German, B2 English

**Staff teacher** B2 German, C1 English

**Staff** B2 German, C1 English

## RECOMMENDED LANGUAGE SKILLS FOR FREE MOVER

**BfA/BA:** C1 German

**MfA/MA:** B2 German, C1 English

Main language at HfG is German. Individual courses in English.

## TEACHING AREAS & LEVELS

### Department of Art (BA/MA)

Conceptual Drawing and Life Drawing  
Electronic Media / AI Lab  
Experimental Spatial Concepts  
Fashion  
Film  
Graphic Design and Illustration  
Painting  
Performance in the extended context  
Photography  
Sculpture  
Stage and Costume Design  
Typography

### Theory

History of Art  
Philosophy / Aesthetics  
Sociology and Media Theory  
Theory of Perception

### Department of Design (BA/MA)

Digital Design  
Industrial Design  
Integrative Design  
Information Design  
Material Design  
Urban Design

### Theory

Design Theory  
History of Design  
Theory of Culture and Theory of Technology  
Product Language  
Theory of Perception

## COURSE CATALOGUE

[Digital course catalog in eCampus](#)

<b>GRADING</b>	<p>(1) very good  (2) good  (3) satisfactory  (4) sufficient  (5) insufficient</p>
<b>AVERAGE LIVING EXPENSES</b>	<p><a href="https://www.study-in-germany.de/en/plan-your-studies/preparation/funding/">https://www.study-in-germany.de/en/plan-your-studies/preparation/funding/</a></p>
<b>SOCIAL FEES</b>	<p>Erasmus students have to pay social fees (approx.. €245.50) and no administrative costs. The social fees includes these benefits:</p> <ul style="list-style-type: none"> <li>• accident and liability insurance for students  A condition for insurance service provision is the immediate report of the accident for damage at the Registrar's Office:  <a href="mailto:studieninfo@hfg-offenbach.de">studieninfo@hfg-offenbach.de</a>, +4969 80059 201</li> <li>• Semester ticket for public transportation throughout the RMV region</li> <li>• Discounts for museum, cultural events, cafeteria at HfG, student coupons</li> </ul> <p>Free Mover students and regular students have to pay semester fees (approx.. €295.50)</p> <p>The exact amount will show on the letter of admission.</p>
<b>HOUSING</b>	<p>Students must take care of housing arrangements by themselves.  <a href="#">OFlovesU Raumfinder</a>  <a href="https://Wohnraum-gesucht.de/wohnraumangebote">Wohnraum-gesucht.de/wohnraumangebote</a></p> <p><b>For Erasmus Incomings:</b>  A quota of rooms in a dormitory in Frankfurt is reserved  Please contact <a href="mailto:erasmus@hfg-offenbach.de">erasmus@hfg-offenbach.de</a></p>
<b>VISA</b>	<p>Students must take care of visa arrangements by themselves.  <a href="https://Visa-Navigator(diplo.de)">Visa-Navigator (diplo.de)</a></p>

### DIGITAL HEALTH INSURANCE REGISTRATION

**No enrolment without a digital insurance registration.  
A travel health insurance is not sufficient for studying in German.**

Students under the age of 30 who are registered at a German university are obliged to be insured (this includes health as well as nursing care insurance).

Applicants who want to be exempted from compulsory insurance must also apply for a corresponding digital registration (insurance-free or exempt) from a statutory health insurance company.

Students who requires insurance have to enter insurance their insurance status. The personal health insurance number and the company number of the health insurance are required.

### Where to apply?

Please contact the responsible health insurance company to initiate a digital insurance registration, a so-called **M10**.  
Company number of HfG Offenbach: **H0000152**

The health insurance company reports digitally to the university that:

- applicant is insured or
  - applicant is exempt from insurance, exempted from compulsory insurance or not subject to compulsory insurance
- E. g. Die Techniker: [Online application form for students](#)
  - E. g. Barmer: [Information and Sign up](#)

### EXTENSION

Please forward the following confirmation to [erasmus@hfg-offenbach.de](mailto:erasmus@hfg-offenbach.de)

- Confirmation of home university as an E-Mail
- Confirmation of supervising professor at HfG Offenbach as an E-Mail

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### TRANSCRIPT OF RECORDS

Students must contact the teachers with a note to put their grades/recognition on [ecampus.hfg-offenbach.de](http://ecampus.hfg-offenbach.de)  
After all grades are recognized, the faculty office will issue the Transcript of Records to the student.