

Letter of confirmation for Staff Mobility for Training/Teaching (STT/STA)

Academic Year 20 \_\_\_\_\_/20 \_\_\_\_\_

**To whom it may concern**

**Name of sending institution: University of Art and Design**

**Name of receiving institution:** \_\_\_\_\_

**Erasmus+ Code:** \_\_\_\_\_

**Subject/training area:** \_\_\_\_\_

**I herewith confirm that Ms./Mr.** \_\_\_\_\_ **(title and name)**

**has taken part in the Erasmus+ Staff Mobility for Training Programme between the  
*University of Art and Design Offenbach (HfG Offenbach)* and the above stated receiving  
institution.**

**Duration of stay (days training period):**

\_\_\_\_\_ **days from:** \_\_\_\_\_ **till:** \_\_\_\_\_

**Date, place:** \_\_\_\_\_

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**(Signature and stamp of the authorized person of the receiving institution)**

**To be filled out at the end of the mobility period.**