

Application form

Personal information

Family name	Street / house number.
Given name	Other
Date of birth	Zip code / place of residence
Place of birth	Tel.
Nationality	Cell phone
<input type="checkbox"/> male	<input type="checkbox"/> female
E-mail	

Have you already taken an entrance examination for Hochschule für Gestaltung Offenbach?

no yes In _20_____ passed did not pass

School attended

High school	<input type="checkbox"/> with university entrance certificate	<input type="checkbox"/> no leaving certificate
Vocational upper secondary school	<input type="checkbox"/> with leaving certificate	<input type="checkbox"/> no leaving certificate
Intermediate school	<input type="checkbox"/> with leaving certificate	<input type="checkbox"/> no leaving certificate
Secondary general school	<input type="checkbox"/> with leaving certificate	<input type="checkbox"/> no leaving certificate
Other schools	<input type="checkbox"/> with leaving certificate	<input type="checkbox"/> no leaving certificate

Type of school _____

Study

University of Applied Sciences University Art academy Vocational academy
 Private or other art school

Name of the university / school _____

Place _____

Subject _____ Number of semesters _____

Degree _____ Grade _____

Vocational training

Training with qualification Training with no qualification

Title of vocation _____ Year of qualification _____

Practical experience, type and duration _____

Internship

Type of company, training facility or institution _____

Type and duration of work _____

How did you hear about us? _____

Information about applying to study

Application documents

To apply, please submit the following documents:

- a) Certificates of your previous training in the form of certified photocopies, a certificate stating your eligibility to attend university or attend university to study a specific subject, or a school or vocational school leaving certificate, proof of studies undertaken,
- b) the completed application form (can be downloaded from the homepage),
- c) a portfolio of your own artistic/creative works,
- d) a written declaration that you yourself produced the works you have submitted,

Deadlines

The university must receive a folder portfolio containing all application documents between May 15 and the end of the application period, June 1, (cut-off date). You can submit the folder in person from May 15 until June 1 only from 9:30 a.m. until 12:00 noon in Room 213b, on the 2nd floor. Should June 1 fall on a weekend or a holiday please refer to the information on the homepage.

As a rule the entrance examination is held in late June. Courses always begin in the winter semester.

Portfolio

For your application to the Department of Product Design the portfolio should contain some 30 examples of your work.

For example:

Drawings, sketch books, works in color, collages, photos, 3D models, computer graphics, digital visualizations and such like.

Large sculptural works and 3D objects can only be submitted as images.

The examples of your work should provide the Department's Admission Committee with information about the required artistic/creative talent.

The portfolio remains with the university until the entrance examination, after which it is returned to you.

Determination of artistic and outstanding talent

The examination is divided into:

1. The presentation of a portfolio of the applicant's own works,
2. the supervised production of works on set topics,
3. a discussion with the professors on the Admission Committee.

Following the positive assessment of the submitted portfolio (part 1) you will be invited to parts 2 and 3 of the examination.

Part 2 comprises two or three creative exercises, which have to be completed in one or two hours. These exercises test your drawing and creative skills and your familiarity with technology.

This is followed in part 3 by a discussion which provides you with an opportunity to explain the works you produced in the examination and your application portfolio, and to provide information about your own interests and objectives from studying.

Decision with regard to admission

All examination results will be sent to you in writing.

Should you have passed the entrance examination and the university has accepted your application, you will be informed in good time in writing of the enrollment details.

Please note:

1. The portfolio of your work must clearly display your name and the words "School of Design" on the outside.
The portfolio must not be greater than 95 x 125 cm in size.
2. All the works must display your name.
3. The delivery charge for your package must be paid in advance. Packages that have not been pre-paid will not be accepted.
4. Please send all the application documents required in one package.
5. Portfolios that have not been picked up until Oct. 31st in the year of application will be disposed.
6. The examination is held in German language.

Further information

The Admission and Registrar's Office will be pleased to provide information about an application and the conditions of admission.

Opening times: Monday to Thursday 9.30 a.m. to 12.00 noon, in addition during the lecture period Wednesday 1.30 p.m. to 3.30 p.m..

Tel.: + 49 (0) 69 800 59 -120/-121

E-mail: studieninfo@hfg-offenbach.de

You will find detailed information about the fields of teaching on the HfG homepage: www.hfg-offenbach.de

The Department's course guidance service is available from mid-October until early July at 1 p.m. on Wednesdays in Room 213b.

As at April 2016